

MANDATORY DISCLOSURE CHECKLIST

Under Rule 12.285, Florida Family Law Rules of Procedure, each party to a family law action is required to provide certain financial disclosures.

Please indicate which of the following disclosures apply to you. If they do apply to you, please specify which documents you are supplying (*e.g.*, dates or years of documents) or, if you are unable to supply a document, the reason you are unable to supply it.

Once you have gathered the documents, please send to us this checklist and the disclosures in the order they appear below. The best method for sending the documents would be to share a link to a Dropbox or Google Drive folder.

	Disclosure	Apply (Y or N)	Documents You are Supplying <or> Reason Unable to Supply
1	Federal income tax return for the past three years		
2	State income tax returns for the past three years		
3	If you have not prepared income tax return for the past year, IRS Forms W-2, 1099, and K-1 for the past year		
4	Pay stubs for the three months prior to the service of your financial affidavit		
5	A statement identifying the source and amount of all income not reflected on your financial affidavit		
6	All loan applications prepared or used in the past 12 months		
7	All financial statements prepared or used in the past 12 months		
8	Deeds to real estate in which you own or owned an interest within the past three years		
9	Promissory notes in which you own or owned an interest within the last 12 months		
10	Leases in which you own or owned an interest within the last 12 months (<i>e.g.</i> , someone is leasing an apartment from you)		
11	Checking account statements for the past three months		
12	Savings account statements for the past 12 months		

13	Money market fund statements for the past 12 months		
14	Certificate of deposit statements for the past 12 months		
15	Periodic statements for the last 12 months for other accounts		
16	Brokerage account statements for the last 12 months		
17	Most recent statement for any pension, profit sharing, deferred compensation, or retirement plan (<i>e.g.</i> , IRA, 401(k), 403(b), SEP, KEOGH)		
18	Summary plan description for any pension, profit sharing, deferred compensation, or retirement plan		
19	For any life insurance covering you or your spouse, the declaration page, last periodic statement, and certificate		
20	Copies of health and dental insurance cards covering you		
21	Copies of health and dental insurance cards covering your spouse		
22	Copies of health and dental insurance cards covering your child(ren)		
23	Corporate, partnership, and trust tax returns for the last three years		
24	Statements showing your indebtedness as of the date of the beginning of your case and the prior three months		
25	Promissory notes on which you owed or owed within the last three years (<i>e.g.</i> , for a mortgage, student loan, or auto loan)		
26	Lease agreements documenting what you presently owe		
27	Pre-nuptial agreements between you and your spouse		
28	Marital settlement agreements or post-nuptial between you and your spouse		
29	If a modification proceeding, written agreements entered into since the final judgment was entered		
30	Court order directing that you pay or receive child support		
31	Court order directing that you pay or receive spousal support (<i>e.g.</i> , alimony)		